



THE CLASSICAL ACADEMY

BOARD OF DIRECTORS MEETING

(OPEN TO THE PUBLIC)

DATE: MONDAY, DECEMBER 11, 2023, 6:00-8:45 P.M.

LOCATION: NORTH CAMPUS – SECONDARY SCHOOL, 1ST FLOOR, ROOM 1102

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.

MINUTES

	Allocated Time/Start Time
I. Call to Order (6:00 pm)	1 min (6:00) (6:01)
<ul style="list-style-type: none">The Board Chair (Mr. Fradette) called the meeting to order at 6:01	
II. Pledge of Allegiance/Mission/Roll Call	2 min (6:01) (6:02)
<ul style="list-style-type: none">Roll call: (Mr. Fradette; Here // Mr. Hannan; Here // Mrs. Hawkins; Here // Mrs. Johnson; Here // Mr. Palmer; Here // Mrs. Wittleder; Here // Mr. Young; Here). A quorum was present.	
III. Approval of Agenda	2 min (6:03) (6:03)
<ul style="list-style-type: none">Motion: Mr. Hannan moved to approve the agenda and was seconded.Discussion: None<u>Vote: By a roll call vote of 7-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mrs. Wittleder; Yea // Mr. Young; Yea).</u>	
IV. Celebrate TCA (CSP Holiday Program)	5 min (6:05) (6:04)
Action: (Harris) Motion: (Info) Rationale: to highlight accomplishments of TCA students, staff, and parents	
<ul style="list-style-type: none">We celebrated Cottage School Program's (CSP) music enrichment program.CSP students from 4th-6th grade performed a song for the Board from their recent winter concert.It's amazing to see a snippet of such a quality program, which only meets once a week.The hard work and talent of our students and their music teacher was a gift to all those that were able to experience it.	
V. Comments from the Audience (Audience members have 3 minutes to address the Board)	10 min (6:10) (6:09)
(NOTE: Per procedural rules if more than one person is speaking on the same topic we request that one or two specific spokespersons speak on behalf of the group)	
<ul style="list-style-type: none">Mr. Joel Nelson: Discussed the need for more opportunities for traditional HS vs CP regarding sports teams selection.	
VI. Comments from the Board of Directors	10 min (6:20) (6:14)
<ul style="list-style-type: none">Mrs. Wittleder: Recognized how this was one of the most fun times of the year (amazing concerts, elementary, JH, and HS)Mrs. Johnson: It is important for TCA to retain its autonomy as a school and keep personal politics out of elections and decision making; D20 has always been supportive of TCA during their electionsMr. Hannan: EPIC nights have been fun to attend and exercise with your kids; I learned a lot from the earthquake labs I attendedMr. Fradette: Mr. Jolly did a great job in representing TCA while presenting TCA's monitoring report to ASD20 (replacing Dr. Thomason who was recovering from an illness); EPIC nights would be good team builders for the Board	
VII. Board Development (Legislative Update)	15 min (6:30) (6:19)
Action: (Miller) Motion: (Info) Rationale: to update the Board on Colorado Legislative actions	
<ul style="list-style-type: none">Joshua Miller discussed new laws concerning (The POWR Act) harassment/discrimination	

- Updated standards for Colorado’s non-discrimination law; make it easier to file harassment/discrimination complaints
 - Updated the standards for harassment determination
 - Under the new standard the employee just needs to prove that the harassment was unwelcome, directed at them, subjectively determined by them to be offensive, and objectively deemed such to a reasonable person in that same position
- There are new avenues for filing harassment claims that you may need to train your staff and develop policies; as a Board - if someone comes to you with a harassment/discrimination claim, you will need to take it to the appropriate people to resolve (i.e., HR)
- There are also new Title IX updates scheduled to be out in March 2024

VIII. Report of the President & Cabinet Spotlights

15 min (6:45) (6:29)

Action: (Thomason)

Motion: (Info)

Rationale: to highlight cabinet activities (Pres., Ops, Academics, HR, Finance).

- Mr. Jolly (Director of Academic Services) highlighted the following items since the last Board meeting:
 - The ASD20 Monitoring Report went well with few questions from the D20 Board
 - Two students from TCA were also at the meeting to discuss how “Sources of Strength” has benefited TCA students
 - “Anastasia”, TCA musical, was a great success
 - Staff and students are eagerly anticipating Winter Break this Friday

IX. Consent Agenda

3 min (7:00) (6:35)

Board Directed items to be removed from Consent Agenda:

Motion: (Vote) to file the Consent Agenda

- A. Finance (VanGamble)
 - 1. October Financials
- B. Parent Survey (Jolly)
 - 1. (School Specific Questions)
- C. SAC Minutes/Resource Priorities
 - 1. CSP-CP
 - a. Resource Priorities, November 14, 2023
 - b. SAC Minutes, November 14, 2023
 - 2. East Elementary
 - a. Resource Priorities, November 13, 2023
 - b. SAC Minutes, November 13, 2023
 - 3. North Elementary
 - a. SAC Minutes, November 7, 2023
 - 4. Central Elementary
 - a. SAC Minutes, November 13, 2023
- D. Governance Committee Policy Review (Fradette)
 - 1. ECR-TCA Emergency Crisis Response
 - 2. CBC-TCA Chief Executive Officer/Succession Plan
 - 3. Core Values
 - 4. BC-TCA Board Agreement

- **Motion: Mr. Hannan moved to file the Consent Agenda and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mrs. Wittleder; Yea // Mr. Young; Yea).**

X. Minutes: November 13, 2023

2 min (7:03) (6:36)

Action: (Swanson)

Motion: (Vote) to approve the November 14, 2022 minutes

Rationale: to provide a record of the Board meeting for files

- **Motion: Mr. Hannan moved to approve the November 13, 2023 Minutes and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mrs. Wittleder; Yea // Mr. Young; Yea).**

Break

10 min (7:05) (6:37)

XI. Discussion Agenda Items

A. Items removed from Consent Agenda

B. Cabinet Level Reports

1. **Annual Registrar’s Report**

Action: (Jolly, Harper)

Motion: (Information)

15 min (7:15) (6:45)

Rationale: to provide the Board with an annual update and assessment of TCA's student population

- Kayla Harper, TCA's Registrar, presented our annual Registrar Report.
- Traditional attrition rates were the 3rd lowest in school history and College Pathways attrition was the lowest of the last 5 years.
- Thus, we were able to exceed our anticipated enrollment for the school year.
- As has been the case for the past few years, we continue to seek enrollment for our youngest students.
- Knowing that word of mouth is our best advertising tool, please share that we anticipate openings in kindergarten and 1st grade next year at TCA.

2. **Parent Survey Plan (Common School-Wide Questions/Process)** 10 min (7:30) (7:08)

Action: (Jolly)

Motion: (Information)

Rationale: to review the common school-wide questions/process of the parent survey

- The Academic Lead Team reviewed the seven common parent survey questions.
- For this school year we intend to switch from the Homework common question asked since the 2019 survey to a Parent Academy/resource type question to assist school leaders and the Wellness Task Force in their efforts for the 2024-25 school year and beyond.
- The new question is:
 - "Recent studies about mental health, especially for young people, show concerning trends nationwide. No student populations are immune to this challenge. In our efforts to partner with parents, in support of students' wellness, what topics listed below would you like TCA to prioritize via Parent Academy training or resources on the TCA website? Please check your top four items of interest:"

○ **Parents are given a list of 20 possible topics to choose 3. New Course Approvals**

10 min (7:40) (7:21)

Action: (Jolly, Galvin)

Motion: (1st Read)

Rationale: to review and approve new courses added to the TCA curriculum

- Mr. Galvin outlined the need for two additional class options to be added to the curriculum:
 - Fitness for Life (10-12 grades PE Elective)
 - Course concentrates on strategies/habits to maintain physical as well as mental fitness
 - Introduction to Computer Science (9-12 grades)
 - Replace current computer programming courses with one broader based conceptual course

4. **Mid-Year Budget Modification Preview**

10 min (7:50) (7:33)

Action: (VanGambleare)

Motion: (Information/Discussion)

Rationale: a preview of uses of additional PPR

- Mr. VanGambleare highlighted the following midyear budget proposals:
 - Facilities
 - New vehicles
 - HR needs
 - Security kiosk attendant
 - Additional security officer
 - Additional compliance officer
 - Performing arts office manager
 - Math enhancements
 - After school tutoring
 - Math assessments for JH
 - Math lab for HS
 - Activities
 - New HS scoreboards for football and softball/baseball

C. Board Level Reports

1. **Digital Health Update**

10 min (8:00) (7:56)

Action: (Palmer, Wittleder)

Motion: (Information)

Rationale: to provide an update from the Digital Health Committee

- The Digital Health Committee highlighted the following items:
 - Overall the elimination of cell phones is doing quite well
 - No new suspensions since last month (only two for the whole year)
 - Parents have not notified the Board of any concerns via talk to the Board emails

- Only 10 phones have been taken at JH since the beginning of the year
 - Students, when polled at CP, have noticed a difference
 - More student interaction and face to face conversations
 - Pay more attention in class
 - Less mental health concerns
 - One concern was not being able to take a picture of the blackboard when the teacher was writing on the Board; to make note taking easier
2. **Adopt A School Reports** 10 min (8:10) (8:04)
 Action: (Fradette, Board)
 Motion: (Information)
 Rationale: to report on the activities taking place at Board member adopted schools
- Board members reviewed what they had learned from their adopted schools and highlighted the following areas:
 - Excellent leadership from principals
 - Dedicated teaching staff
 - Involved parents
 - Numerous opportunities for students to learn and become familiar with TCA’s Core Values; whether in school or during extracurricular events
 - TCA is meeting its Mission to provide a valuable educational experience to its families
3. **BMAC Skill Set Discussion** 10 min (8:20) (8:12)
 Action: (Hawkins, Young)
 Motion: (Discussion)
 Rationale: to discuss skill set of prospective Board Appointed Candidates
- The Board thanked Mr. Palmer for his service.
 - The BMAC will meet in January to discuss the replacement of the Board Appointed Board Member position.
 - The Board discussed what a new Board member should be aware of including:
 - Understand and value TCA’s Core Values
 - Read and understand the TCA Board Agreement
 - Knowing the time requirements associated with being a Board member (duties and responsibilities)
 - Working in a collaborative style that values expressing views and listening to others to arrive at decisions
 - Having a sense of humor
- D. Board Communication** 5 min (8:30) (8:36)
 Action: (Secretary)
 Rationale: to develop and approve of communication update to community
- Registrar Report
 - Celebrate TCA
- E Future Board Agenda Items** 5 min (8:35) (8:37)
1. **School Calendar Review/Approval, Vote, Jolly, Jan**
 2. **TCA Building Corp—Appoint Directors, Vote, Fradette, Jan**
 3. **Mid-Year Budget Modifications, Vote, VanGambleare, Jan**
 4. **Announce Board of Director Vacancies, Info, Fradette, Jan**
 5. **New Course Approvals, Vote, Jolly, Jan**
- F. Comments from the Board of Directors** 5 min (8:40) (8:38)
- Mr. Fradette: Asked the Administration to review how read aheads are presented to the Board; highlight the major points
 - Mrs. Johnson: Asked the Board to discuss the process for selecting committee members and discuss future working session topics
- XII. Adjournment** (Approx. 8:45 p.m.) (8:45) (8:45)
- **Motion: Mr. Fradette moved to adjourn the meeting and was seconded.**
 - Discussion: None
 - **Vote: By a roll call vote of 7-0 the Board approved the motion. (Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Hawkins; Yea // Mrs. Johnson; Yea // Mr. Palmer; Yea // Mrs. Wittleder; Yea // Mr. Young; Yea).**